



### **Support Programs**

**Strategy 8.1:** Continue providing a quality food service lunch program and options for parents to access menus, balance inquiry, pay on accounts, etc....

- Utilize the Sycamore App and the Cedar Catholic website to access lunch account balances and the lunch calendar.

**Strategy 8.2:** Continue providing staffing and support for students in alignment with accommodations outlined in their individual education or 504 Plan.

- Continue to use the process to develop SAT/MDT/IEP process to ensure teachers responsible for working with or implementing program modifications are included in the meeting.
- Schedule or set aside time and training for teachers to review the confidential report about students with IEP's, 504's, modifications and/or behavior prior to implementation of a new or changing program.

**Strategy 8.3:** Review current staffing and programs to ensure maintenance, cleaning and care of facilities on a daily, weekly, monthly, and annual basis.

- Recruit, develop, and retain a quality custodial/maintenance staff
- Develop a cleaning/maintenance plan to provide guidance for custodians to follow on a daily, weekly, monthly and annual basis.
- Share the custodial/maintenance cleaning plan and schedule with teachers to improve communication and allow teachers to know when (period/day) their room is scheduled for cleaning.
- Research and develop a custodial/maintenance supervision and evaluation instrument to provide feedback and support on a regular basis.



**COMPLETED ACTION STEPS  
October 1, 2024 Report**

- **8.1** Lunch account service Word Ware (wordwareinc.com) is available as a link on sycamore for parents, faculty, and staff to make online payments for lunch bills.
- **8.1** Monthly and daily lunch menus are posted on the sycamore website and a weekly menu is posted on the sycamore app.
- **8.2** Confidential report sent to teachers August 2024.
- **8.2** MPT-3 year evaluations are being done all through the year for special education students.
- **8.3** Restrooms are quality checked throughout the day.
- **8.3** Custodial staff has developed a cleaning schedule for the classrooms, bathrooms, and hallways.
- **8.3** Classroom cleaning schedules are handed to each teacher, in order for the teachers to know when their rooms are expected to be cleaned.

**July 1, 2024 Report**

- **8.3** Developed and implemented a Custodial Cleaning and Maintenance Plan that outlines daily, weekly, monthly, and annual maintenance and cleaning standards. Plan posted on the Principal's website.
- **8.3** Hired two part-time cleaning staff to clean bathrooms and classrooms.