

Principal's March Report

Program/Staff Member Spotlight: I am spotlighting the work of the board representatives from Cedar Catholic, Holy Trinity and East/West Catholic elementary schools along with their administrators on coming to consensus on the salary and benefit schedules for teachers for the 2024-2025 school year. Special thanks to Father Korte and Father Keiter on their input in making this meeting a success.

Administration Office Meetings 3/19/2024

1. **March Safety Drills:** Monthly Fire Drill. Please review the Safety Quick Reference Guide protocol prior to drill.
 - a. Make sure you review procedures with your students prior to the drill.
 - b. All drills are to be practices as a real event; quiet, orderly, efficient...
2. **March School Board Meeting:** Review Agenda for the School Board Meeting scheduled for Thursday, March 21, 2024.
3. **Inclement Weather Plan:** Inclement weather/school closing protocol. Calls for inclement weather will be made by 6:00 AM. If we initially call a late start, closings will be made by 8:00.
4. **Professional Development for Teachers:** Continue to focus on classroom management, APL teaching strategies, classroom observations, coaching strategies and teacher evaluations. **Reminder:** We need to keep on top of returning student work in a timely manner. Our goal on regular assignments is 3 days or within the week. Exceptions are for lengthy assignments (research papers, projects, etc...). Our eligibility requirements are dependent on your ability to keep caught up on inputting grades in.
5. **Development Office Activities:**
 - a. **Gala:** The office staff and an army of volunteer worked tirelessly to prepare and host the 2024 Gala. We will meet with the lead volunteers within the next two weeks to get feedback and solicit input on their ideas for the future.
 - b. **Strategic Planning:** We had over 200 parents/community patrons participate in "listening sessions" in support of identifying priorities for Cedar Catholic Jr.-Sr. High School and the Development Office. I received a document identifying 678 items from the various groups. The next step in the process is to "Theme" their input and host a meeting with our leadership group to further identify our top priorities.
6. **2024-2025 Budget Material:** Several board members met with members of Holy Trinity and East/West Catholic board and administration to discuss changes to the salary schedule for the 2024-2025 school year. We are now in the process of verifying budget information to begin planning for the 2024-2025 school year. Staff costs are about 85% of the total budget. We hope to have recommendations on tuition and subsidies for the April school board meeting.
7. **Trojan Joe Tribute:** We had our students pay tribute to Trojan Joe and his efforts to promote sportsmanship, school spirit, and commitment to Cedar Catholic. Sheila asked our dance team to lead some cheers at our final home boys basketball sub-district final on Thursday, February 22nd. Our students were well represented at Joe's funeral on Wednesday morning.
8. **2024-2025 Extra-Duty Assignments:** We are finalizing the extra-duty assignments for the 2024-2025 school year. We still have a few assignments to be assigned at this time, however, we will present the completed assignments at the board meeting for your review.

Closing Prayer