

CEDAR CATHOLIC JR. - SR. HIGH SCHOOL
BOARD OF EDUCATION MINUTES
Thursday, June 20, 2024

The June 20, 2024 meeting was called to order by Pat Steffen. The meeting opened with a prayer by Fr. Owen Korte.

MEMBERS IN ATTENDANCE: Dr. Dan Hoelsing, Fr. Jim Keiter, Fr. Owen Korte, Beckie Polak, Pat Steffen, Melissa Bowers, and Brian Pinkelman. Absent: Tom Kuchta, Daryl Kleinschmit, and Wendy Stevens. Guests: Chad Cattau and Deacon Will Targy.

GENERAL BUSINESS:

APPROVAL of MINUTES: Fr. Jim Keiter motioned to approve the minutes, seconded by Brian Pinkelman. Motion was carried with a unanimous vote.

AGENDA: Beckie Polak motioned to approve the agenda, seconded by Melissa Bowers. Motion was carried with a unanimous vote.

ADMINISTRATION REPORTS:

DEVELOPMENT: 2024 Ford F150 King Ranch Truck Raffle: Ticket sales will begin in July with a goal to sell 1,600 tickets. **300 Club Raffle Tickets:** Ticket sales will begin in July. See attachment for additional information.

ASST. PRINCIPAL/AD REPORT: Homecoming Date: September 13, 2024 against Archbishop Bergan.

PRINCIPAL'S REPORT: Archdiocese of Omaha: Cedar Catholic will receive \$6,593.17 from the High School - Tuition Assistance Program (eligibility is determined by the number of students who qualify for free and reduced lunch on a rolling five-year average).

FR. KORTE'S REPORT: A draft of the by-laws and Job Description for Lay President was handed out for review. A meeting for the Cedar Catholic School board input is scheduled for Tuesday, July 9th at 7pm.

COMMITTEE REPORTS:

TRANSPORTATION: Met with HNS administration to discuss the bus routes for the 2024-2025 school year.

GROUND AND BUILDING: Summer maintenance is on schedule, and the kitchen on the 3rd floor is being remodeled with donated funds.

FINANCE: Budget and expenses were reviewed. Fr. Jim Keiter motioned to approve the financial report, seconded by Brian Pinkelman. Motion was carried with a unanimous vote.

OLD BUSINESS:

- 1) **Consider, discuss, and take action to approve the 2024-2025 Cedar Catholic Jr. - Sr. High School Budget as presented:** Beckie Polak motioned to approve the 2024-2025 Cedar Catholic budget, seconded by Brian Pinkelman. Motion was carried with a unanimous vote.
- 2) **Consider, discuss, and take action to approve the 2024-2027 Cedar Catholic High School and Development Office Strategic Plan as presented:** Reviewed the draft of the Strategic Plan for suggested changes. Once changes have been made there will be a motion to approve. See attachment for additional information.

NEW BUSINESS:

- 1) **Consider, discuss, and take-action to approve new hire recommendations:**
 - a) Vicki Donner: Custodian, 5 hours per week (she will take care of the restrooms)
 - b) Heather Showen: 2 periods Art Teacher, 3 periods Custodian (she will take care of classrooms)
 - c) Nick Paltz: Full-Time Permanent Substitute Teacher, Religion, Science Lab.
 - d) Therese Hoffart: Full-Time Permanent Substitute Teacher, Library, SPED, College Credit.

Fr. Jim Keiter motioned to approve the new hire recommendations, seconded by Beckie Polak. Motion was carried with a unanimous vote.

NEW BUSINESS CONTINUED:

2) Consider, discuss, and take-action to approve the 2024-2025 Student Handbook changes from Parent Input:

- a) 4.23 - Will make recommended changes
- b) 5.3 - Will make recommended changes
- c) 5.5 - Will remain same - **No Changes**
- d) 5.6 - Will make recommended changes
- e) 5.7 - Will make recommended changes
- f) 5.8 - Will make recommended changes
- g) 5.9 - Will make recommended changes
- h) 5.12 - Will make recommended changes
- i) 5.15 - Will make recommended changes
- j) 5.22 - Will make recommended changes
- k) 6.3 - Will make recommended changes
- l) 7.1 - Will make recommended changes
- m) 8.12 - Will remain same - **No Changes**
- n) 9.7 - Will remain same - **No Changes**

Teacher Suggestions:

- o) 5.3 - Will make recommended changes
- p) 5.4 - Will make recommended changes
- q) 6.4 - Will make recommended changes
- r) 6.7 - Will make recommended changes
- s) 8.4 - Will make recommended changes

Fr. Jim Keiter motioned to approve the 2024-2025 Student Handbook with the above changes and no changes suggested, seconded by Melissa Bowers. Motion was carried with a unanimous vote.

3) Consider, discuss, and take-action to approve the 2024-2025 activities Handbook. Fr. Jim Keiter motioned to approve the recommended changes, seconded by Beckie Polak. Motion was carried with a unanimous vote.

4) Review and discuss 2024-2025 Staff and Employee Handbooks: No changes. Beckie Polak motioned to approve the 2024-2025 Staff and Employee Handbooks, seconded by Brian Pinkelman. Motion was carried with a unanimous vote.

CORRESPONDENCE: None

ADJOURNMENT: Beckie Polak made a motion to adjourn, seconded by Fr. Jim Keiter. Motion was carried with a unanimous vote. Next meeting will be on July 25, 2024 at 5:30 pm.

The closing prayer was led by Fr. Owen Korte
Respectfully Submitted by Beckie Polak, Secretary