

CEDAR CATHOLIC JR. - SR. HIGH SCHOOL
BOARD OF EDUCATION MINUTES
Thursday, April 11, 2024

The April 11, 2024 meeting was called to order by Pat Steffen. Meeting opened with a prayer by Fr. Owen Korte.

MEMBERS IN ATTENDANCE: Dr. Dan Hoelsing, Fr. Jim Keiter, Fr. Owen Korte, Beckie Polak, Pat Steffen, Melissa Bowers, Tom Kuchta (zoom), and Brian Pinkelman. Absent: Daryl Kleinschmit, Wendy Stevens Guests: Chad Cattau and Joan Potts.

GENERAL BUSINESS:

APPROVAL of MINUTES: Correction of attendance by Beckie Polak. Fr. Jim Keiter motioned to approve the minutes as amended, seconded by Brian Pinkelman. Motion was carried with a unanimous vote.

AGENDA: Fr. Jim Keiter motioned to approve the agenda, seconded by Melissa Bowers. Motion was carried with a unanimous vote.

ADMINISTRATION REPORTS:

DEVELOPMENT: There will be no Annual Report printed for 2024. There will be a 2 Year Annual Report in January 2025. See attached report for additional Development reports..

ASST. PRINCIPAL'S REPORT: See attached report.

PRINCIPAL'S REPORT: See attached report.

FR. KORTE'S REPORT: Continuing to work with a committee that has been working on the charter, leadership responsibilities committees, bylaw, board/sub-committee structure and governance. Once a draft is complete this information will be shared with the different committees it will affect before finalizing.

COMMITTEE REPORTS:

TRANSPORTATION: No Report

GROUNDS AND BUILDING: No Report

FINANCE: Budget and expenses were reviewed. Fr. Jim Keiter motioned to approve the financial report, seconded by Beckie Polak. Motion was carried with a unanimous vote.

OLD BUSINESS:

- 1) **Strategic Planning:** See attached reports
- 2) **2024 - 2025 Draft Budget:** See attached reports

NEW BUSINESS:

- 1) **Accept Teacher Resignation:** Fr. Jim Keiter motioned to accept Lowell Brown's resignation and thanked him for his service to Cedar Catholic, seconded by Melissa Bowers. Motion was carried with a unanimous vote.
- 2) **Consider, Discuss and Take-Action to Approve Additional Staff/Program Recommendation - Option I:** Brian Pinkelman motioned to hire a Family and Consumer Science (Home EC.) teacher for a half-time position with the budget of \$20,000 for this position. This position will be 3 classroom sessions and 1 prep session, seconded by Fr. Owen Korte. Motion was carried with a unanimous vote.
- 3) **Consider, Discuss and Take-Action to Approve Additional Staff/Program Recommendation - Option II:** Brian Pinkelman motioned to hire an Art Teacher contingent upon enough interest from Cedar Catholic students to fulfill the class schedule, seconded by Fr. Owen Korte. Motion was carried with a unanimous vote.
- 4) **Discuss the 2024 School Board Scholarship:** School Board will offer a \$250 Scholarship.

EXECUTIVE SESSION:

Brian Pinkelman motion to go into Executive Session at 8:41 pm, seconded by Pat Steffen. Motion was carried with a unanimous vote.

Fr. Owen Korte motion to leave Executive Session at 9:17 pm, seconded by Beckie Polak. Motion was carried with a unanimous vote.

CORRESPONDENCE: None

ADJOURNMENT: Fr. Jim Keiter made a motion to adjourn, seconded by Beckie Polak. Motion was carried with a unanimous vote. Next meeting will be on May 16, 2024.

The closing prayer was led by Fr. Jim Keiter
Respectfully Submitted by Beckie Polak, Secretary